



KENDRIYA VIDYALAYA MAITHON DAM

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MINUTES OF THE VMC MEETING

The second meeting of the Vidyalaya Management Committee (VMC) for the session 2010-11 was held in the Principal's Room of the Vidyalaya on 04.03.2011 (Friday) at 11.00 A.M. Shri B.K. Barnwal, Sr. Chief Engineer (System) & Project Head, DVC Maithon and Chairman, VMC, KV Maithon Dam presided over the meeting. Following members of VMC were present in the meeting: -

1. Shri P.K. Datta, SE & TPA to Sr. CE (Sys.), DVC & Chairman (N), VMC
2. Shri Y. Prasad, Jt. Director (Pers.), DVC Maithon
3. Smt. Arundhati Mukherjee, SE (C&I), MHS, DVC Maithon
4. Dr. K.M. Khan, Sr. M.O., BP Neogi Hospital, DVC Maithon
5. Shri I. Nandi, Addl. CAO, DVC Maithon (Parent Member)
6. Shri A.K. Singh, Principal, DVC +2 High School, Maithon
7. Shri Suresh, PRT, KV Maithon Dam
8. Shri D. Halder, SDE (Civil), DVC Maithon : Special invitee
9. Shri Sanjib Sinha, Secretary, VMC & Principal, KV Maithon Dam

Following members of VMC couldn't able to attend the meeting due to their pre-occupied schedule:

1. Shri Jaipal, Dy. Commandant, CISF, DVC Maithon
2. Smt. Nibedita Dutta, Parent Member, VMC
3. Shri N.K. Verma, SE (Circle-II), DVC Maithon
4. Shri Zubin Bose, Principal, SGD Modern School, Chirkunda

At the outset, Shri Sanjib Sinha, Principal, KV Maithon Dam & Secretary, VMC, welcomed all the members of the Vidyalaya Management Committee. After the formal

introduction of all the members, the Principal and Secretary, VMC started with the agenda items of the 2nd VMC meeting of the session 2010-11. The members discussed on the agenda and following resolutions are made:

1. Review of the minutes of last VMC Meeting

The minutes of the last VMC Meeting was placed before the Committee. The Chairman and all VMC members were informed about the progress on the resolutions made in the meeting of 04.05.2010.

2. Academic Developments in the Vidyalaya:

The Principal and Secretary VMC informed about the implementation of continuous comprehensive evaluation (CCE) implemented by CBSE in Secondary Classes. Further the staff Sanction order for the session 2011-12 was placed before the committee. Three additional posts, one TGT (Mathematics) and two PRT's have been sanctioned for the session 2011-12.

It was suggested by Sh. I. Nandi, Parent Member to appoint/engage a career Counselor to provide guidance and counseling facilities to the students to make education stress free and help yhem choose suitable career after school education. Suitable advertisement in this regard may be published in the newspaper for engagement of counselor on contractual basis.

3. Provision of additional Class rooms & auditorium:

The Principal informed about the requirement of two additional classrooms for accommodating the children of the increased sections. The Chairman, VMC while appreciating the requirement of the Vidyalaya asked the Principal to submit the details of available rooms and session-wise additional requirement of rooms, so that the matter of construction may be sent to DVC Headquarters for necessary action.

4. Construction of Staircases :

The VMC resolved to construct two no. of additional staircases in the 1st floor of the Vidyalaya building. The construction work will be taken up shortly by the DVC.

5. Provision of a DVC phone connection for Vidyalaya office:

The Principal requested the Chairman, VMC to provide an additional DVC phone line to cater the growing needs of students during and after school hours. He also informed the committee that the Security Guards of the Vidyalaya find it difficult to communicate with the Principal or the respective persons in case of emergency after the School hours (particularly in night hours). The Chairman VMC and the committee assured that the matter will be looked into and separate application in this regard may be sent.

6. Provision of a Tin Shed on the Vidyalaya Stage:

In order to conduct various activities, cultural programme, etc., the Principal stressed on the need of a Tin shed on the stage of the Vidyalaya. Sh. D. Haldar, SDE (Civil) and special committee suggested that since the size of the stage is 41'x26', it require proper fabrication to withstand the wind pressure. The Chairman, VMC assured of construction of the Tin shed shortly.

7. Provision of a Tube well inside the Vidyalaya premises:

The Chairman, VMC, stated that the DVC Management will examine the supply of water to the Vidyalaya and in case it is found insufficient then the provision of a tube well inside the Vidyalaya premises will be considered.

8. Medical Facilities for the staff members of the Vidyalaya :

The Chairman, VMC assured to provide Medical facilities to the family and staff members of the Vidyalaya at B.P.Neogi Hospital, Maithon at par with DVC employees.

9. Approval for different purchases :

The committee approved the following purchases :-

	(Appx. Amount in ₹)
1. 20 nos of Dual Desk (for additional section of Class IX)	70000
2. 250 Nos. of without arm moulded chairs	75000
3. Teachers table (15 nos.) @ ₹1500/-	22500
4. Ladder	4934

5. Lab equipments & chemical for Junior Sc. Lab	100000
6. Mathematics Laboratory	30000
7. LCD Projector for Maths Lab	60000
8. AMC of Air conditioners	38043
9. AMC of Risograph Printer (Duplicator)	11030
10. AMC of Cannon Photocopier	24266
11. Purchase of Library Books	100000
12. Purchase of Writing Boards (Green/Black/Blue)	200000
13. 50 Dustbin made of GI sheets (for Classrooms/Office/etc.)	15000

The VMC resolved that the purchase should be made in accordance with KVS purchase procedure and the expenditure should be incurred for the approved budgetary provision of SF & VVN.

10. Approval for construction of Children Park :

The Chairman, VMC & Committee Members appreciated the need of renovation of the children park of the Vidyalaya. All rusted and damaged play equipments of the children park should be replaced with new one. The expenditure should be made from the funds available in VVN.

The area around the children park should be covered by a 3' boundary with provision of two gates. The inside of the park should be uniformly filled up with sand upto 1' to prevent injuries to the small children.

The Chairman, VMC accepted the proposal and requested Sh. D. Halder, SDE (Civil) to look into the matter for early action.

11. Ceilings fans for the class rooms, constructed during 2009-10, 2010-11:

The Principal requested the Chairman, VMC to provide 58 nos. of ceiling fans for the class rooms constructed during 2009-10 and 2010-11. The Chairman, VMC assured to look into the matter.

12. AMC of Computers:

The VMC resolved for the AMC of the Computers of the Vidyalaya which are not under warranty period. The expenditure should be made from VVN.

13. Decision on Admission guidelines 2011-12 and staff sanction :

The Principal and Secretary, VMC explained in details the admission guidelines issued by Kendriya Vidyalaya Sangathan for the session 2011-12. A copy of the said guidelines was handed over to all the members of VMC.

14. Release of 2nd installment of funds :

The Principal requested the Chairman, VMC & Project Head DVC Maithon to release the fund towards 2nd installment to meet the recurring and non-recurring expenditure of the Vidyalaya. He also stated that the funds are not released by the DVC in time, because of which the Vidyalaya is facing difficulty in financial matters. The Principal requested the Chairman to take necessary action to release the funds immediately on receipt of the requisition form KVS. The Chairman, VMC assured to look into the matter.

15. Reconstitution of VMC:

The Principal & Secretary, VMC informed the committee that the tenure of present VMC will expire on 13.07.2011. He requested the chairman, VMC for reconstitution of VMC for a period of another 3 years w.e.f. 14.07.2011 to 13.07.2014. The Chairman, VMC gave assurance to take action in this regard.

16. Walk-in interview for engagement of contractual teachers:

In order to fulfill the requirement of teachers due to transfer / long absence / leave etc. the Vidyalaya conducts a Walk-in interview to prepare panel of contractual teachers. The committee resolved to conduct the walk-in-interview on 11.03.2011 (Friday) for the session 2011-12.

Separate advertisement may be published in a Hindi daily newspaper to give wide publicity for the same. The details of post-wise educational qualification and remuneration should be displayed on the Vidyalaya website; www.kvmaithon.org.

The meeting came to end with the vote of thanks by the Principal, Sh. Sanjib Sinha. He thanked Sh. B.K. Barnwal, Chairperson, VMC and all the members of VMC for sparing their valuable time to attend the meeting.

1. Sh. B.K. Barnwal, Sr. CE (Sys) & HOP, DVC Maithon
& Chairman, VMC, KV Maithon Dam
2. Sh. P.K. Datta,
SE & TPA to Sr. CE (Sys) & Chairman (N) VMC
3. Sh. Y. Prasad,
Jt. Director (Pers.) DVC Maithon
4. Dr. K.M Khan,
Sr. MO, B.P. Neogi Hospital, DVC Maithon
5. Smt. Arundhati Mukherjee,
SDE (C&I), MHS, DVC Maithon
6. Sh. I. Nandi,
Sr. Addl. C.A.O, DVC Maithon
7. Sh. A.K. Singh,
Principal, DVC +2 High School
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PRT, KV Maithon Dam
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