



KENDRIYA VIDYALAYA MAITHON DAM

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### MINUTES OF THE VMC MEETING

The second VMC Meeting of the Session 2008-09 was held in the TT Room of the Vidyalaya on 27.08.2008 (Wednesday) at 11.00 a.m. Shri R.N. Banerjee, Sr. Chief Engineer (Sys.) & Project Head, DVC Maithon and Chairman, VMC, KV Maithon Dam presided over the meeting. Following members of VMC were present in the meeting: -

1. Shri R.N. Banerjee, Project Head, DVC Maithon and Chairman, VMC
2. Shri P.K. Datta, SE & TPA to Sr. CE (Sys.), DVC, Maithon & Chairman (N), VMC
3. Smt. Uma Roy Choudhury, Headmistress, Left Bank High School, Maithon
4. Shri Y. Prasad, Jt. Director Personnel, DVC Maithon
5. Shri Sukhendu Chatterjee, O/o The Sr. CE (Sys.), DVC Maithon
6. Smt. Anita Chakraborty, Parent Member, Qr. No. G-21/B, Area No.5, Maithon
7. Dr. K.M. Khan, B.P. Neogi hospital, DVC Maithon
8. Shri Jaipal, Dy. Commandant, CISF, DVC Maithon
9. Smt. Sweta Sinha, PRT, KV Maithon Dam
10. Shri Sanjib Sinha, Secretary, VMC & Principal, KV Maithon Dam

Following members of VMC couldn't able to attend the meeting:

1. Smt. Arundhati Mukherjee, EE (C&I), MHS, DVC Maithon
2. Shri K.J. John, Principal, De-Nobili School, Maithon
3. Shri B.M. Goswami, SE (Circle-II0, DVC Maithon

At the outset Shri Sanjib Sinha, Principal, KV Maithon Dam & Secretary, VMC, welcomed Shri R.N. Banerjee, Project Head, DVC Maithon and Chairman, VMC and all the members of the Vidyalaya Management Committee. After a brief introduction of all the members by the Principal the points in the agenda were thoroughly discussed and following resolutions are made:

### 1. Review of the minutes of last VMC Meeting

The minutes of the last VMC Meeting was placed before the Committee. The Chairman and all VMC members were informed about the progress on the resolutions made in the meeting of 9<sup>th</sup> May 2008

. Following views were expressed with regards to the earlier resolutions.

- (a) It was informed by the Principal that the work of construction of Computer Room is under progress. Electrification work is going on. It is likely to be completed by first week of September 2008.
- (b) The Vidyalaya already placed orders for 20 Nos. of Computers on DGS&D rate.
- (c) The Vidyalaya already purchased required numbers of Computer tables.
- (d) The Vidyalaya will place order for 09 Nos. of Air Conditioners on DGS&D rate contract shortly.
- (e) The Vidyalaya will place purchase orders for 250 Nos. of moulded chairs shortly.
- (f) It was informed by the Principal that the maintenance and repair work of old classroom furniture is already complete.

### 2. Result Analysis of Board Examination – 2008.

The Chairman and members of VMC applauded the performance of the Vidyalaya in the CBSE examination 2008. It was informed by the Principal that the Vidyalaya achieved 95.18% and 93.06% result in Class-X & XII respectively. The topper in Class-X scored 92%, 91% in Class-XII (Science) and 87.8% in Class-XII (Commerce). The topper of XII-Commerce surpassed all previous records of Commerce result of the Vidyalaya.

### 3. Academic Developments in the Vidyalaya

The Principal of the Vidyalaya informed the members of VMC about the various academic developments in the Vidyalaya. It was informed that from the current session one section each in Class-I, Class-XI (Science) and Class-XI (Commerce) increased. It was informed that the vacant posts of PGT (Physics), PGT (Commerce), two TGT (Maths), one TGT (English), one TGT (Science) and two PRT's was filled-up by engaging contractual teachers.. The Chairman (N), VMC also stated that the matter will also be taken up by the Project authorities so that the vacant posts of teachers should be filled-up by KVS immediately. It has also been

informed by the Principal that monthly tests for Board Classes are conducted as per CBSE pattern. The students who are participating in the Mathematics Olympiad and NTSE Examination are given extra orientation in Mathematics during the assembly period, leisure period, etc. Besides academics, the performance of the Vidyalaya in various co-scholastic areas were also informed by the Principal, viz, selection of students in Games & Sports Meet, Social Science and Science Exhibition, Mathematics & Science Olympiads, Scout-Guides activities, etc.

4. Review of Admissions

The Principal of the Vidyalaya informed the members of VMC about the admissions procedure including the priorities of categories as per KVS Admission Guidelines. The Principal informed the members of VMC about the admissions taken during the current session. It was informed that the enrolment position of the Vidyalaya already crossed 1050 due to increase of additional sections. The total registration from Classes I to IX & XI for the current session is 513 and 196 fresh admissions given.

5. Increase of section from the session 2009-10

The Vidyalaya Management Committee resolved to increase one section each in Classes II, XII (Commerce) and XII (Science) with effect from 2009-10 session. Thereafter one class will keep on increasing every year. This will help the Vidyalaya to accommodate some more eligible and aspiring candidates of the locality. The VMC also resolved to open one additional section for Class-XI (Humanities stream) with effect from 2009-10 session. It is further resolved that the infrastructural facilities including construction of additional classrooms, providing residential accommodations and financial obligations will be provided by the sponsoring authorities i.e., DVC.

6. Construction of Classrooms / Activity Room / Auditorium.

The Principal requested Chairman, VMC for the construction of 4 Nos. of additional classrooms required from session 2009-10 due to increase of sections. It was also put up before the VMC that the Vidyalaya needs an Activity Room for the implementation of Common Minimum Programme of Primary Classes as per KVS instructions. Also the Principal stressed on the need of an Auditorium in the Vidyalaya to facilitate various programmes and functions of the Vidyalaya in a better way. It was also informed to VMC that such type of auditorium is available

in many Kendriya Vidyalayas. The Chairman, VMC while accepting the proposals resolved that the Classrooms will be constructed shortly and instructed the Principal to send separate proposal for the Auditorium, so that the budgetary provision can be made in BE 2009-10 of DVC for its construction.

7. Maintenance and Repair of Toilets of the Vidyalaya, flooring at the entrance, construction of staircase and other infrastructure development in the Vidyalaya.

The Principal informed the members of VMC that the toilets of the Vidyalaya need renovations and maintenance. These are the basic amenities, which is the right of every child. The toilets need proper flooring with marble/tile fitting. Every toilet should have exhaust fans. The VMC also appreciated the concern of the Vidyalaya and resolved for early renovation of the toilets. The Chairman, VMC told the Principal that the actual position will be personally assessed by Shri P.K. Datta, Nominee Chairman within two-three days and action will be taken.

8. Colour washing of Vidyalaya Building and boundary wall.

The Principal informed the VMC that the Vidyalaya Building needs colour washing (both inside and outside). The matter was already discussed in details in earlier VMC meeting but no action was taken. Also the classrooms needs urgent white washing as they remain unattended for about three years.

9. Construction of Additional Staircase.

The Principal of the Vidyalaya informed the VMC that about 1000 students, teachers and staff of the Vidyalaya are using the single staircase and there is heavy rush of students during school hours leading to injury and casualty. It is stressed that there is a need of additional staircases to facilitate easy and safe movement of students during school hours. The Principal also showed the members the possible site from where the staircase can be constructed. The Chairman and members of the VMC acknowledged the concern of the Vidyalaya. Chairman, VMC told the Principal that Shri P.K. Datta, Nominee Chairman will personally visit the Vidyalaya along with concerned official within two-three days and action will be taken in this regard.

10. Medical Health Check-up of Students.

The Principal informed the members that medical check-up of the students should be done twice in a year – once in August and then in February. The height/weight measurement facilities are available in the Vidyalaya. The Principal requested the Chairman, VMC to depute doctors from B.P. Neogi Hospital, DVC, Maithon for the check-up of its students. It was informed by the Chairman and Dr. K.M. Khan that there is shortage of doctors in the DVC hospital are having very tight schedule. However the medical check-up of the students of the Vidyalaya can be taken up in from September-2008 onwards and the same should be discussed with the Hospital Authorities. The Principal also stressed on the need of Adolescence Education Programme, which can be imparted to the teenagers where the students can come up with their questions. Dr. Khan also suggested that guest lectures by reputed doctors, physicians (from Dhanbad) may be arranged and separate session for boys and girls may be conducted. Need of appointing a Guidance-Counselor was also discussed.

11. Provision of suitable residential accommodation and Medical facilities to the staff members of the Vidyalaya, Proposal for additional quarters.

The Principal informed the VMC that DVC Maithon has provided quarters to the Vidyalaya staff. All the quarters provided to the teachers are not in accordance of their eligibility. i.e., conformity of plinth area with the basic pay of the employee. The Principal requested the Chairman, VMC to consider the case of the teachers and staff members to provide suitable accommodation. The Principal informed the VMC that in the present situation the PGT's and Group'D's are allotted same type of quarter and even in same block which cause resentment among the staff members. He also submitted that if at least 2-3 quarters of higher type is provided to the Vidyalaya in lieu of lower type quarters, every year, then the disparity in allotting quarters to a Post Graduate Teacher (PGT) and Group 'D' may be solved to some extent. The Chairman and members of VMC while appreciating the concern, assured the Principal that the matter will be looked after.

The Principal also requested the Chairman, VMC to ensure Medical facilities to the staff members of the Vidyalaya at B.P. Neogi Hospital, DVC Maithon at par with the employees of DVC. The Principal informed the VMC that the other two schools, namely Kendriya Vidyalaya Bokaro Thermal and Kendriya Vidyalaya, Chandrapura both sponsored by DVC were extended the medical facilities at par with DVC and there is no logic of not extending the same facilities to the staff members of Kendriya Vidyalaya Maithon at B.P. Neogi Hospital, Maithon. The Principal also submitted before the VMC that during 2005, the staff members were issued

Medical Cards from DVC Towers, Kolkata and medical facilities was extended to the staff members. To this the VMC resolved to look into the case afresh so that medical facilities can be extended to the staff members of the KV.

12. Condemnation of un-serviceable stocks of various departments.

The Vidyalaya Management Committee approved the condemnation of stores/stocks worth Rs. 1,11,846.00 in respect of different departments mentioned below.

|       |                |   |              |
|-------|----------------|---|--------------|
| (i)   | Furniture      | : | Rs. 44949.00 |
| (ii)  | Games & Sports | : | Rs. 33300.00 |
| (iii) | Library        | : | Rs. 32462.00 |
| (iv)  | Teaching Aids  | : | Rs. 855.00   |
| (v)   | SUPW           | : | Rs. 280.00   |

13. Purchase of Water Coolers & Purifiers

The Vidyalaya Management Committee resolved to purchase four water coolers and purifiers from VVN so that students of all the floors of the Vidyalaya may get sufficient drinking water. The committee also resolved to purchase two nos. of water filters (candle type) for the use in Staff Room and Office.

14. Opening of VVN A/c. at SBI Chirkunda

The Principal informed the VMC that the Vidyalaya is operating two saving bank accounts in two different banks. The School Fund A/c. is maintained at State Bank of India, Chirkunda and the VVN A/c. is maintained at UCO Bank Maithon.. It is also informed by the Principal that the Vidyalaya is facing lot of problems related to day-to-day work in respect of its account maintained at UCO Bank, Maithon. Some of the problems are - *Late clearance of Cheques/DD's/etc, charging commission on purchase of demand drafts for bonafide use, not providing bank statement in time leading to late reconciliation of cash book and bank account, not providing closing balance as and when required by the Vidyalaya for submitting to its Regional Office, etc.* The attitude of its staff is also not customer friendly. The Chairman and the members of VMC suggested the Principal to enquire from the United Bank of India that whether they can provide the above mentioned services as being provided by SBI, Chirkunda. If they can, then the Vidyalaya may open the account at United Bank of India, Maithon otherwise it may shift its VVN A/c. at SBI Chirkunda.

15. Development of Sports Infrastructure: Archery, Shooting, Kayaking & Pole Vault. Construction of Gymnasium.

The Vidyalaya Management Committee accepted the proposal of developing Sports infrastructure for promoting events like Archery, Shooting, Kayaking & Pole vault and Gymnasium. It is resolved that the Vidyalaya may develop the facilities keeping in view of the budgetary provisions in its VVN fund.

16. Other Points discussed with the permission of Chairman

- (i) **Coaching facilities for engineering/medical entrance:** - It was resolved that coaching facility for engineering and medical should be made available in the Vidyalaya. The school may contact suitable coaching institutes with proven experience in the field and having qualified and experienced faculty. The Vidyalaya may also contact the agencies that are imparting virtual teaching classes. The committee resolved that the matter may be placed before the parents during PTA meeting, so that necessary action may be taken in this regard.
- (ii) **Purchase of Fans and Electrical Fixtures for Class-XI:** - The Chairman, VMC suggested the Principal to purchase the Fans and electrical fixtures from its fund available in VVN for the newly constructed rooms for Class-XI (Science & Commerce)
- (iii) **Approval for Purchase of Result Register , Progress Report Cards and Big Envelopes worth Rs. 9800/-** – The VMC approved the purchase of Result Registers worth Rs. 875/-, Progress Report Cards (for Classes I to XII) worth Rs. 6325/- and Big size printed envelopes worth Rs. 2600 purchased from M/s. Anand Printers, Jharsuguda.
- (iv) **Invitation of Quotation for outsourcing the Gardening & Security Services of the Vidyalaya** - The VMC resolved to issue sealed quotations to firms for outsourcing the Gardening & Security Services of the Vidyalaya

The meeting came to an end with the vote of thanks by Shri Sanjib Sinha, Principal of the Vidyalaya. He thanked the Chairman, VMC and all the members for sparing their valuable time to attend the meeting.

1. **Shri R.N. Banerjee**  
Sr. SC (Sys.) & Project Head, DVC Maithon  
and Chairman, VMC
2. **Shri P.K. Datta**  
SE & TPA to Sr. CE (Sys.), DVC, Maithon &  
Chairman (N), VMC
3. **Smt. Uma Roy Choudhury**  
Headmistress, Left Bank High School, Maithon
4. **Shri Y. Prasad**  
Jt. Director Personnel, DVC Maithon
5. **Shri Sukhendu Chatterjee**  
O/o The Sr. CE (Sys.), DVC Maithon
6. **Smt. Anita Chakraborty**, Parent Member,  
Qr. No. G-21/B, Area No.5, Maithon
7. **Dr. K.M. Khan**  
B.P. Neogi hospital, DVC Maithon
8. **Shri Jaipal**  
Dy. Commandant, CISF, DVC Maithon
9. **Smt. Sweta Sinha**, Primary Teacher,  
KV Maithon Dam
10. **Shri Sanjib Sinha**, Secretary, VMC &  
Principal, KV Maithon Dam